

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
JULY 19, 2016

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:03PM. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – vacant		
D1 – Don Pearson	P	
D2 – vacant		
D3 – Everardo Sanchez		A
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Oscar Lozoya	P	
D7 – Noemi Rojas, Vice-Chair		A
D8 – Leah M. Wood, Chair	P	
ALT – Mark C. Steele	P	
ALT – vacant		
ALT – vacant		
2. **Public comment.** None.
3. **Approval of minutes of last meeting.** Chair motioned for approval of the minutes for meeting on June 21, 2016. Don Pearson moved to approve the minutes as presented. Seconded by Aziz Afravi. All in favor; none opposed; motion passes unanimously.
4. **Update on ridership for I-10 Mitigation Plan.** Claudia Garcia provided statistics for Westside ridership. Mentioned numbers are maintaining steady. Will continue to monitor and provide updates moving forward. No action taken.
5. **Update on Streetcar Project.** Ismael Segovia provided presentation for ongoing Streetcar project. Mentioned the route has two loops, Downtown and University. Explained that PCC (trolley) cars will follow same rules of the road as regular traffic. Mentioned there will be center street stops from Arizona Street to Baltimore Street. Explained the difference between a center street stop and a curb stop. Mentioned test runs will be done at Downtown loop before moving on to University loop. Mentioned that Maintenance and Storage Facility (MSF) will be adjacent to Downtown transfer center along Santa Fe Street. Mentioned there are three color schemes to represent 3 decades. Mentioned the trolley cars are being refurbished, keeping old shell with modern components added to it. Future updates will be provided on a quarterly basis. No action taken.
6. **Update on Sun Metro Survey for bus stop at Alameda and Clark.** Everett Esparza explained that the location was assessed and it was determined that bus stop area is too narrow for bench or shelter. Mentioned that Brio shelter is being installed near that bus stop and SM may relocate the existing stop to the upcoming Brio stop. No action taken.
7. **Update on BRIO project for Alameda, Dyer and Montana corridors.** Kyle Ibarra explained that two of the four corridors are currently under construction, Dyer and Alameda. Explained that Montana corridor will begin design phase in September. Mentioned expected completion dates are Dyer in Spring 2018 and Alameda in Late 2018; there is no schedule for Montana yet. Explained that all four Brio corridors come together at 5 Points transfer center, and that Brio transfer will be needed to continue to Downtown transfer center at Santa Fe Street. No action taken.

8. **Discussion on Westside in-bound stop at Don Haskins Center.** Everett Esparza explained that the right lane in front of Don Haskins Center is a designated right turn only lane, making it impossible for the bus to stop there then attempt to enter traffic once again. Mentioned that there is temporary stop on the next block past Don Haskins Center. No action taken.
9. **Discussion and update on monthly Paratransit Advisory Committee [PAC] meeting.** Julio Perez explained that there was no meeting in July. No action taken.
10. **Monthly Report for LIFT Services.** Alex Arrieta provided statistics report for 3rd Quarter FY16 presented before Mass Transit Board last week. Mentioned that on-time service is at 93%, evidence that communication has improved between dispatch and drivers. Mentioned that driver commendations increased this quarter. Explained that increase in number of late trips compared to last quarter is the result of construction going on around town. Explained that Sun City Cab has had a high turnover in drivers mostly due to budget cuts in federal funding, which went down from \$400K in previous years to roughly \$100K for current year. No action taken.
11. **Director's Report for Fixed Route Services.**
 - A. **Monthly Customer Service Report.** George Myers provided monthly statistics report. Explained that Westside and Downtown statistics will be reported separately due to ongoing construction. Mentioned that incident reports increased due to heat related illnesses. Explained that when passenger health or safety is in question, the bus cannot continue and relief bus is sent out to finish the route. Mentioned that statistics for Westside/Downtown are negatively impacted by construction zones, increasing numbers for running late, unsafe driving, and delay of service. Explained that the numbers are expected to improve once construction is over. No action taken.
 - B. **Monthly Ridership and Operations Report.** Raul Escobedo provided revenue statistics for 3rd Quarter FY16 presented to Mass Transit Board last week. Mentioned that ridership is still down due to low fuel prices and ongoing construction projects. Mentioned that cost per trip and missed service is comparable to last year, no change. Mentioned that funding is available for shelters, will continue adding shelters or next two years. Explained that Brio shelters are separate funding source. No action taken.
12. **Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee requested that the following items be added to the next meeting's agenda:
 - A. Update on budget funding for after-hours providers for LIFT services
 - B. Update on stops which are not being serviced at Santa Fe transfer center
 - C. Update on Real-Time app for fixed route services
13. **Call to Adjourn.** Chair asked for motion to adjourn the meeting at 2:55PM. Oscar Lozoya so moved. Seconded by Aziz Afravi. All in favor; none opposed; motion passes unanimously.

Approved by:

/s/ Jay Barasiak

Department Head/Board Secretary